

SPECIAL CEMETERY BOARD MEETING  
JANUARY 12, 2006

Present: Bill Lulham, Chairperson; John Austin, Jack Boursmith, Shauna Bayless, Recording Secretary

Absent: Bob Volek (excused), Tim Crawford, Sexton; Joe Sawyer, City Manager.

The meeting was called to order at 3:00 p.m. by Chairperson Bill Lulham.

Crawford and Sawyer arrived at 3:15 p.m.

**OLD BUSINESS**

After lengthy discussion, it was decided, without a vote, to make changes to the columbarium bid presented by Bayless.

The official bid will ask for the following:

- **Total cost and specifications for an upright square, hexagon, or similar columbarium with the approximate footprint of 50 x 75 sq. ft. and 7' to 10' in height.**
- **The columbarium must contain a minimum of 72 niches, of a minimum 11 1/2" x 11 1/2" x 11 1/2" in size, and include all niche options available for the style.**
- **Granite-framed exterior with black granite niche covers.**
- **All proposals should include complete interior and exterior specifications**
- **Bid must include a photo of the columbarium and samples of all available granite colors.**
- **The bid must include cost of shipping, delivery, and set up. Set up must include the rental cost of all equipment necessary to place the columbarium on site.**
- **Also, the bidder must list separately, the cost and specifications for installing the appropriate foundation to fit the base of the columbarium.**

Bayless stated that she will be sending to thirteen columbarium companies. Bids will be sent out as soon as they are ready.

Motion made to adjourn by Boursmith. Seconded by Austin.

Ayes: All.

Motion Carried

Meeting adjourned at 4:08 p.m. The next meeting will be held after all columbarium bids have been received.

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Bill Lulham, Chairperson