

City of Corunna
Regular Council Meeting
Monday, April 5, 1999

Present: Bayless, Bendall, Dumond, Moore, Ockerman, Runyan.

Absent: Weaver.

Guests: Chief Mark Hetfield, Police Department; Officer Kim Williams, Police Department; Tim Crawford, Superintendent of Public Works; Bob Buschman; Richard & Pat Sanderson; Judy Horton; Mark VanRaemdonck, Landmark Surveying; Jackie Leone, The Argus Press; Gary Palmer, Zoning and Building Officer; and other concerned citizens.

The meeting was called to order in the City Council Chambers by Mayor Pro-Tem Bendall at 7:00 p.m.

MINUTES OF THE PREVIOUS REGULAR MEETING: Dumond moved, Ockerman seconded to approve the March 15, 1999 Regular Council Minutes as printed.

Roll call vote:

Yes: Ockerman, Dumond, Moore, Runyan, Bayless, Bendall.

No: None.

Motion CARRIED

MINUTES OF THE SPECIAL MEETING: Ockerman moved, Dumond seconded to approve the March 22, 1999 Special Meeting Minutes as printed.

Roll call vote:

Yes: Bayless, Runyan, Bendall, Ockerman, Dumond, Moore.

No: None.

Motion CARRIED

AGENDA APPROVAL: Dumond moved, Runyan seconded to approve the agenda as presented.

Roll call vote:

Yes: Runyan, Ockerman, Bayless, Moore, Bendall, Dumond.

No: None.

Motion CARRIED

APPROVAL OF VENDOR DISBURSEMENTS: Bayless moved, Dumond seconded to approve the vendor disbursements as presented.

Roll call vote:

Yes: Moore, Bendall, Dumond, Bayless, Ockerman, Runyan.

No: None.

Motion CARRIED

CALL TO AUDIENCE: Richard Sanderson stated he had Tim Crawford take a look at the alley behind his house to see what the garbage trucks were doing to the alley. He further stated the street light on South Bachus Street was still on twenty-four hours a day. Councilperson Ockerman advised council as a whole want the backdoor garbage pickup

to continue. Pat Sanderson stated there has not been a problem in the alley when the garbage trucks come in from the north. Mr. Crawford advised he would check with the garbage service and ask them to come down the alley from the north. Councilperson Runyan asked if the alleys are wide enough. Mr. Crawford advised the big trucks do tear up the alleys. Councilperson Runyan asked if a feasibility study was needed. Councilperson Ockerman advised most of the city residents want backdoor garbage pickup.

CONSIDER APPOINTMENT OF TIM CRAWFORD AS STREET ADMINISTRATOR AND ALTERNATE ON THE WASTEWATER TREATMENT BOARD: Dumond moved, Runyan seconded to appoint Tim Crawford as the Street Administrator and alternate on the Wastewater Treatment Board and to approve the following resolution:

**RESOLUTION FOR DESIGNATION
OF STREET ADMINISTRATOR**

Whereas, Section 13(7) of Act 51, Public Acts of 1951 provided that each incorporated city and village to which funds are returned under the provisions of this section, that, “the responsibility for street improvements, maintenance, and traffic operations work, and the development, construction, or repair of off-street parking facilities and construction or repair of street lighting shall be coordinated by a single administrator to be designated by the governing body who shall be responsible for and shall represent the municipality in transactions with the State Transportation Department pursuant to this act.”

Therefore, be it resolved, that this Honorable Body designates Timothy Crawford as the single Street Administrator for the City of Corunna in all transactions with the State Transportation Department as provided in Section 13 of the Act.

Roll call vote:

Yes: Bendall, Bayless, Runyan, Dumond, Moore, Ockerman.

No: None.

Motion CARRIED

CONSIDER APPOINTMENT OF GARY SCHOOLEY TO THE FOREST MANAGEMENT BOARD; ROBERT BUSCHMAN TO THE BOARD OF APPEALS AND TO THE CORUNNA FOURTH OF JULY COMMISSION: Ockerman moved, Dumond seconded to appoint Gary Schooley to the Forest Management Board, term to expire December 31, 2000; Robert Buschman to the Board of Appeals, Term to expire December 31, 2001 and to the Corunna Fourth of July Commission, term to expire December 31, 2000.

Roll call vote:

Yes: Dumond, Moore, Ockerman, Bendall, Runyan, Bayless.

No: None.

Motion CARRIED

CONSIDER ADOPTION OF GENERAL RETENTION AND DISPOSAL SCHEDULE:

Moore moved, Ockerman seconded to adopt the General Retention and Disposal Schedule as presented.

Roll call vote:

Yes: Ockerman, Dumond, Moore, Runyan, Bayless, Bendall.

No: None.

Motion CARRIED

CONSIDER APPROVAL OF FINAL PLAT OF VACATED PORTIONS OF OUTLOTS

B, C AND D: Bayless moved, Ockerman seconded to approve the final plat of the vacated portions of Outlots B, C and D. Mark VanRaemdonck, Landmark Surveying, further explained the steps needed in order to vacate the portions of Outlots B, C and D. Councilperson Dumond asked if the plat met all of the city codes. Mr. Palmer advised yes. Councilperson Runyan asked if there would be a conflict of interest if he voted on the issue since he was a member of the planning commission. The consensus of the council advised they did not see a conflict of interest.

Roll call vote:

Yes: Bayless, Runyan, Bendall, Ockerman, Dumond, Moore.

No: None.

Motion CARRIED

DISCUSSION ON CHAPTER 2, ARTICLE 4, DIVISION 2, SECTION 2-157 PLANNING

COMMISSION MEMBERSHIP: Councilperson Ockerman advised cooperation is needed between the city council and the planning commission, but he does not want to force the city manager to be a secretary. Gary Palmer advised that before the city had a building inspector, the city council needed someone to report back to council on what was going on with the planning commission. He further advised the secretarial position does take a lot of time and should be done by someone who will take detailed minutes. He also advised that for every hour spent at the commission meeting requires at least two hours outside of the meeting. Councilperson Dumond stated from past experience, being a member and secretary does not give someone enough time to participate due to the time that is being spent taking minutes. Councilperson Ockerman stated the city manager should attend the meeting. Councilperson Dumond asked if it was really necessary to have the city manager attend the meeting since Councilperson Runyan is a member of the commission. Councilperson Ockerman stated the city manager controls a lot of things and this is a very important commission. Mayor Pro-Tem Bendall stated it was her belief that when Mr. Palmer began attending the meetings he became a substitute for the city manager. Councilperson Ockerman stated Mr. Palmer is doing a good job but he is not at every meeting. Mr. Palmer advised that he normally attends the planning commission meetings when there is something that he needs to explain, but he does not attend work session meetings. Councilperson Ockerman stated it is a cooperation thing. Mayor Pro-Tem Bendall stated it is important for the city manager to attend the meetings and if it is communicated to the city manager there should not be a problem. Councilperson Dumond asked if the discussion should be tabled until the next meeting when the city manager is present. Councilperson Ockerman asked if the discussion really needed to be tabled. Mayor Pro-Tem Bendall asked if council should direct the city manager to attend the meetings. Councilperson Runyan stated it is the law that the city manager attend the meetings. Councilperson Ockerman stated that the city should follow what the law states. Councilperson Dumond asked if the ordinance should be changed in regards to

the city manager serving as the secretary. Councilperson Ockerman stated making the city manager serve as a secretary was ludicrous. Mayor Pro-Tem Bendall asked if council should strike out the secretary part in the ordinance. Councilperson Ockerman stated the city would be abiding by the code if the city manager and a secretary attend the planning commission meeting. Mayor Pro-Tem Bendall stated she felt a line of communication is very important. Ockerman moved, Dumond seconded to have the city manager attend all city planning commission meetings and to participate in the discussions. Mayor Pro-Tem Bendall suggested asking the city manager to make changes to the ordinance.

Roll call vote:

Yes: Runyan, Ockerman, Moore, Bendall, Dumond.

No: Bayless.

Motion CARRIED

Councilperson Runyan asked if it was council's wish that he remain on the planning commission. Councilperson Dumond stated after reading the ordinance, it sounds like it is legal for Councilperson Runyan and Mark Hetfield to remain on the commission. Mr. Palmer stated there should not be a problem as long as the city does not load up the planning commission with council people. Councilperson Runyan stated he would ask council if he should excuse himself from any discussion and voting on an issue each time an issue was sent over by the planning commission.

CALL TO AUDIENCE: Judy Horton advised that Consumers Energy was working on installing street lights on McArthur Street today.

Bob Buschman asked council if someone was needed to take the planning commission minutes since the city manager will be attending the planning commission meetings. He also asked if the planning commission already had a recording secretary. Ms. Long advised yes, Linda LeCureux has been taking the planning commission minutes. Councilperson Dumond advised the only thing that is being changed is that council is requesting the city manager to attend the planning commission meetings, which she has not been doing in the past. Mayor Pro-Tem Bendall stated the ordinance states that the city manager is to take the minutes but council is not going to require the city manager to take the minutes.

PRE-COUNCIL: Councilperson Ockerman asked to have the budget information sent out to the council members before the budget meeting. He stated that if he had a copy of the information ahead of time he could ask additional questions. Councilperson Dumond advised Councilperson Ockerman that he would be given a chance to ask additional questions. Councilperson Ockerman stated he understood that he would have a chance to ask questions, but he felt it would be better to have the information ahead of time. Ms. Long advised the information was sent out late due to the software problem the city has had. Councilperson Ockerman asked if council would be given the motor pool budget information ahead of time. Ms. Long advised she would check with the city manager. Councilperson Ockerman advised the next budget meeting is scheduled for April 12, 1999.

COUNCIL COMMENTS: Councilperson Ockerman asked Mr. Crawford to get the street light on South Bachus Street taken care of. Mr. Crawford stated he would contact Consumers Energy again.

Councilperson Bayless advised he is concerned with the way the ambulance board operates the ambulance service and how the ambulance service handles the write-offs. He further advised he would keep council informed. He also advised there is a lot of concern regarding the collection of the funds that are due for the annual service that might not be happening appropriately at this time, which was being looked into. Councilperson Ockerman stated he read the ambulance board minutes, and it appears that the write-offs are within the appropriate amount allowed for businesses. Councilperson Bayless stated there are a certain amount of insurance billings that are normal write-offs and that is acceptable. However, the problem right now is there are a lot of write-offs that the board cannot get an answer on what the write-offs are for. He further stated the accounting is not defined enough to give the ambulance board the answers the board needs.

Mayor Pro-Tem Bendall advised a new circulation desk would be installed in the library on Tuesday.

ADJOURN: Ockerman moved, Runyan seconded to adjourn.

Roll call vote:

Yes: Bendall, Bayless, Runyan, Dumond, Moore, Ockerman.

No: None.

Motion CARRIED Time was 7:46 p.m.

DEBORAH BENDALL, MAYOR PRO-TEM

YVONNE F. LONG, CITY CLERK