

City of Corunna
Regular Council Meeting
Monday, May 20, 2002

Present: Corey, Jessen, Johnson, Mehigh, Runyan, Sanderson.

Absent: None.

Guests: Joe Sawyer, City Manager; Janet Washburn, Parks and Recreation Director; Chief Scott Johnson, Fire Department; Jackie Leone, The Argus Press; Helen Granger, The Independent; Gary Granger; Diane & Keith Johnson; Brent Johnson; Dennis Johnson; Shirley Sanderson; Debra & James Hoffman; Bob Morehouse; Clark Long; Judy Horton; Larry LeCureux; Susan Groll; Sgt. Kevin Clark, Police Department; Bob Buschman; Trevor Wagonmaker, Capital Consultants; Bernie & Robin Minnick; and other concerned citizens.

The meeting was called to order in the City Council Chambers by Mayor Corey at 7:00 p.m.

MINUTES OF THE PREVIOUS REGULAR MEETING: Johnson moved, Sanderson seconded to approve the minutes of the previous regular meeting as presented.

Roll call vote:

Yes: Johnson, Sanderson, Runyan, Jessen, Mehigh.

No: None.

Motion CARRIED

MINUTES OF THE PREVIOUS SPECIAL MEETING: Mehigh moved, Runyan seconded to approve the minutes of the previous special meeting as presented.

Roll call vote:

Yes: Sanderson, Mehigh, Johnson, Jessen, Runyan.

No: None.

Motion CARRIED

AGENDA APPROVAL: Runyan moved, Johnson seconded to approve the agenda as presented.

Roll call vote:

Yes: Jessen, Runyan, Mehigh, Johnson, Sanderson.

No: None.

Motion CARRIED

APPROVAL OF VENDOR DISBURSEMENTS: Mehigh moved, Runyan seconded to approve the vendor disbursements as presented.

Roll call vote:

Yes: Runyan, Jessen, Sanderson, Mehigh, Johnson.

No: None.

Motion CARRIED

7:05 P.M. PUBLIC HEARING – ADOPTION OF 2002/2003 BUDGET: Johnson moved, Runyan seconded to leave the regular session and go into a public hearing to consider the adoption of the 2002/2003 budget.

Roll call vote:

Yes: Mehigh, Jessen, Runyan, Johnson, Sanderson.

No: None.

Motion CARRIED Time was 7:05 p.m.

Joe Sawyer reviewed and explained the 2002/2003 budget and the changes that were made after the last budget workshop. He further explained the General Fund budget is \$1,665,631, which includes a \$50,000 transfer from the fund balance. Runyan moved, Johnson seconded to leave the public hearing and go back into the regular session.

Roll call vote:

Yes: Johnson, Sanderson, Mehigh, Runyan, Jessen.

No: None.

Motion CARRIED Time was 7:15 p.m.

7:10 P.M. PUBLIC HEARING – TRUTH IN TAXATION: Runyan moved, Johnson seconded to leave the regular session and go into a public hearing for truth in taxation.

Roll call vote:

Yes: Johnson, Sanderson, Runyan, Jessen, Mehigh.

No: None.

Motion CARRIED Time was 7:15 p.m.

Mr. Sawyer reviewed the truth in taxation. He explained the city's tax levy for General Fund purposes would be set at 13.66 mills, which is a reduction of .023 mills from last year. He further explained the city's tax levy for Capital Improvement purposes would be set at 4.7722 mills, which is a reduction of .1198 mills from last year. He also explained the taxable value for 2002/2003 would be set at \$52,591,299, which is a reduction of \$819,399 from last year. Runyan moved, Johnson seconded to leave the public hearing and go back into the regular session.

Roll call vote:

Yes: Jessen, Runyan, Mehigh, Johnson, Sanderson.

No: None.

Motion CARRIED Time was 7:20 p.m.

CITY MANAGER'S REPORT/PRE-COUNCIL DISCUSSION: Mr. Sawyer reviewed his calendar and manager's report with council and with those in the audience.

PROCLAMATION RECOGNIZING KEITH JOHNSON: Mayor Corey read and presented Keith Johnson with a proclamation recognizing him for the many years he has volunteered for the city.

CONSIDER REZONING REQUEST AT 451 E. MCNEIL FROM R/O TO C-2: Mr. Sawyer

explained the rezoning request would comply with the Master Land Use Plan, and the application has been recommended for approval by the planning commission. Mehigh moved, Sanderson seconded to approve the rezoning of 451 E. McNeil from R/O to C-2.

Roll call vote:

Yes: Runyan, Jessen, Sanderson, Mehigh, Johnson.

No: None.

Motion CARRIED

CONSIDER LOT SPLIT AT 451 E. MCNEIL: Runyan moved, Mehigh seconded to approve the lot split at 451 E. McNeil as recommended by the planning commission.

Roll call vote:

Yes: Sanderson, Mehigh, Johnson, Jessen, Runyan.

No: None.

Motion CARRIED

CONSIDER REAPPOINTMENT OF JOANNE MILLER TO THE LIBRARY BOARD: Johnson moved, Sanderson seconded to appoint Joanne Miller to the Library Board for a term beginning on the expiration of her existing term and continuing until December 31, 2007 or until a successor is appointed.

Roll call vote:

Yes: Mehigh, Jessen, Runyan, Johnson, Sanderson.

No: None.

Motion CARRIED

CONSIDER APPOINTMENT OF ROBERT BUSCHMAN TO THE ZONING BOARD OF APPEALS: Mehigh moved, Jessen seconded to appoint Robert Buschman to the Zoning Board of Appeals to fill the seat vacated by the resignation of Keith Johnson, to commence upon the taking of the oath of office and continuing indefinitely serving at the pleasure of the council.

Roll call vote:

Yes: Johnson, Sanderson, Mehigh, Runyan, Jessen.

No: None.

Motion CARRIED

CONSIDER ADOPTION OF THE CITY FEE SCHEDULE TO BE EFFECTIVE JULY 1, 2002:

Mr. Sawyer advised the commercial building fee schedule was not listed under the Parks & Recreation fee schedule. The current rental rate is \$200 per day with a \$100 deposit. He asked council if they wanted a resident versus non-resident rate. Councilperson Mehigh asked Mr. Sawyer if he had a fee in mind. Mr. Sawyer advised the commercial building gets very little rental activity. Councilperson Mehigh suggested leaving the fee the same. Mehigh moved, Runyan seconded to approve the City of Corunna fee schedule as presented to be effective July 1, 2002 with an amendment to include the commercial building rental fee at \$200 with a \$100 deposit. Councilperson Sanderson asked if the public would be notified. Mr. Sawyer advised an insert could be put in the June newsletter. Councilperson Mehigh stated he would like to see that done.

Roll call vote:

Yes: Runyan, Jessen, Sanderson, Mehigh, Johnson.

No: None.

Motion CARRIED

CONSIDER WAIVING STU COUTTS RENTAL FEE FOR COUNCIL ON AGING FOR

JULY 19, 2002: Johnson moved, Jessen seconded to waive the \$150.00 Stu Coutts rental fee for the Council on Aging on July 19, 2002.

Roll call vote:

Yes: Johnson, Sanderson, Mehig, Runyan, Jessen.

No: None.

Motion CARRIED

CONSIDER APPROVAL OF CITY SUPPORT FOR CMS HISTORY DAY ON MAY 22, 2002:

Runyan moved, Mehig seconded to approve the use of park facilities for the CMS History Day on May 22, 2002 as requested.

Roll call vote:

Yes: Johnson, Sanderson, Runyan, Jessen, Mehig.

No: None.

Motion CARRIED

CONSIDER ADOPTION OF 2002/2003 BUDGET: Runyan moved, Jessen seconded to adopt the 2002/2003 budget in the amount of \$1,665,631 as presented in the following resolution:

RESOLUTION TO ADOPT THE BUDGET

WHEREAS, The City Charter of the City of Corunna states that “Not later than the third Monday in May the Council shall, by resolution, adopt the budget for the next fiscal year and shall in such resolution appropriate the money required for such budget and provide for a levy of the amount necessary to be raised by taxes upon real and personal property for municipal purposes....”

NOW THEREFORE BE IT RESOLVED, that the budget appropriations for the City fiscal year beginning July 1, 2002 after recommendation by the City Manager and as adopted by the City Council as follows:

General Fund		<u>REVENUES</u>	<u>EXPENDITURES</u>
		\$1,665,631	
<u>Dept. #</u>	<u>Dept. Name</u>		
101	City Council		33,106
172	City Manager’s Office		92,188
191	Elections		8,800
203	Internal Services		68,174
210	Legal Assistance		15,500
215	City Clerk’s Office		81,373
253	City Treasurer’s Office		64,390
265	Municipal Building		45,278
301	Police		419,592
336	Fire		106,753
371	Building – Zoning		20,800

430	Crossing Guard		2,034
441	Public Works		271,563
442	Sidewalk Construction Program		11,500
458	Construction Projects		0
460	Historical Commission		8,968
461	Mitchell Fields		6,234
500	Planning Commission		2,100
691	Parks & Recreation		76,625
692	McCurdy Park Community Center		20,242
695	Assessment Review		59,830
696	Activities and Events		7,000
698	Summer Rec. Baseball/Softball		15,761
750	City Services		183,843
954	Insurance and Risk Management		12,070
955	Retiree's Benefits		31,907
	TOTAL	\$1,665,631	\$1,665,631

BE IT, the same is hereby adopted, and the amount therein provided as recommended; appropriations are hereby appropriated according to the departmental totals.

BE IT FURTHER RESOLVED, that in order to carry out the provisions of the above described budget, the following tax rate shall be applied to the completed assessment roll with a taxable valuation of 52 million, 591 thousand, 299 dollars as approved by the City of Corunna Board of Review, and as required by Michigan Constitution, and be applied to all properties subject to the Industrial Facilities Taxes which have a complete assessment roll valuation of 2 million, 878 thousand, 600 dollars at one half the tax rate.

Total City Tax Levy for General Fund Purposes July 1, 2002 = 13.66 per \$1,000 of Taxable Valuations, subject to all related provisions of the Truth in Taxation and Headlee Amendment.

Total City Debt Tax Levy for City Improvements July 1, 2002 = 4.7722 per \$1,000 of Taxable Valuations, subject to all related provisions of the Truth in Taxation and Headlee Amendment.

BE IT FURTHER RESOLVED, to adopt the following budget appropriations:

INDEPENDENT REVENUE FUNDS

Major Street Fund	202	\$215,452
Local Street Fund	203	216,417
Fire Truck Fund	206	7,728
Municipal Building Fund	207	20,000
Parks Improvement Fund	208	30,000
Cemetery Fund	209	30,000
City Improvements Fund	245	365,972
Library Fund	271	74,420

1996 Equalization Facility Bonds Payable Fund	365	43,350
1996 G.O. Limited Tax-Bonds Fund	366	113,820
1998 MTF Bonds Payable	368	18,779
2000 G.O. Limited Tax Bonds	370	83,115
2001 G.O. Limited Tax Bonds	372	50,310
Stu Coutts Recreation Fund	419	19,134
Economic Development	420	227,000
Heritage Park Fund	450	1,627
Library Building Fund	471	1,500
Library Technology Fund	475	1,200
Kingsley/McArthur Construction Fund	517	0
Streetscape Construction Fund	530	2,500
Bridge Construction	532	185,000
North Shiawassee Construction Fund	534	130,000
Waste Water Collection Fund	590	489,000
Water Fund	591	453,356
Motor Vehicle Pool Fund	661	150,764
Pine Tree Perpetual	711	10,000
Tax Collections Fund	870	2,685,898
Downtown Development Authority		105,053
Fourth of July Commission		25,750
Historical Commission		28,600
Softball Commission		37,560

BE IT FURTHER RESOLVED, that the City Manager as Chief Administrative Officer be allowed to exceed any line item within any specific department or fund including both revenues and expenditures providing that the total end of the year expenditures titled “Total” or “Grand Total” for the department or fund at issue does not exceed the original appropriation, and if the total department or fund appropriation should exceed either of the above prior to such exceeding, the City Council must make a supplemental adjustment to the appropriation.

Roll call vote:

Yes: Jessen, Runyan, Mehig, Johnson, Sanderson.

No: None.

Motion CARRIED

CONSIDER APPROVAL OF THE CORUNNA AREA AMBULANCE SERVICE AGREEMENT:

Mr. Sawyer advised the agreement was the same as previous agreements, but it does raise the assessment from \$10.00 to \$25.00 per household as well as for every 10 employees per businesses. It also brings the ambulance board membership into compliance with the ambulance bylaws. Councilperson Sanderson advised the agreement states the City of Corunna will appoint two and one at large. He asked if the agreement should state that two councilpeople will be appointed. Mr. Sawyer advised he was not sure how the ambulance service bylaws were worded. Mayor Corey asked Councilperson Sanderson what paragraph he was referring to. Councilperson Sanderson advised paragraph six. Mr. Sawyer stated council could ask to have the service agreement changed to reflect this change or if the agreement is left as is, the ambulance board would have the ability to change their bylaws to

require elected or non-elected officials. He asked council if they wanted to dictate this change to the ambulance board or not. Councilperson Sanderson advised he thought it should be in the agreement. Councilperson Mehigh asked if Caledonia Township had adopted the agreement. Councilperson Johnson stated she had no idea. Councilperson Runyan asked if the agreement would be legal if the city accepts the contract with an amendment to paragraph six, which would state what the city desires. Mr. Sawyer advised yes. Councilperson Mehigh asked if the contract language in paragraph six should be changed to read, "The City of Corunna will appoint two councilpersons and one at large." Councilperson Sanderson advised yes. Councilperson Mehigh stated it would be the city's decision to appoint someone. Councilperson Johnson stated if council follows the bylaws, then number six should read "councilmembers." Councilperson Mehigh asked if council could adopt the agreement with the recommended changes. Mr. Sawyer advised absolutely. Councilperson Mehigh advised the attorney told the ambulance board that the at large position could be filled by a board member, council member or anyone, but he did not know if this was in writing. Mayor Corey asked Councilperson Mehigh if he was suggesting putting in additional language that states the at large position would not be a member of the council. Councilperson Mehigh stated there was discussion about sticking with two government officials and one at large. Mehigh moved, Runyan seconded to approve the Corunna Area Ambulance Service Agreement effective January 1, 2002 with an agreement price of \$25.00 annually per dwelling and for each 10 employees per business with changes in paragraph six to read "Ambulance service By-laws. The By-laws of the Corunna Area Ambulance Service, Inc. shall provide for a Board of Directors consisting of seven, two appointed by Caledonia from the Charter Township Board, and one at large from Caledonia. The City of Corunna will appoint two members from the city council and one at large, and one appointment from New Haven, one seat will be an ex-official which will be the base representative of the employees." Mr. Sawyer suggested adding to paragraph two that the agreement would be re-opened annually. Mayor Corey stated it does not appear that the city has the ability to renegotiate the agreement every year under paragraph two. Paragraph two implies that the agreement can be renegotiated every year, but the paragraph does not say that. Councilperson Mehigh asked if the item should be tabled. Mr. Sawyer advised the easiest way to make the change is to change the last sentence in paragraph two to read "Unless renegotiated or terminated as provided herein, this contract shall be automatically renewable on the same terms and conditions for successive one (1) year periods following the expirations of the term, and this original term with extensions shall not exceed five years." Councilperson Mehigh asked if his motion needed to be amended. Mr. Sawyer advised yes. Councilperson Mehigh amended his motion and Councilperson Runyan agreed to the changes. Mayor Corey stated the motion on the table is to approve the Corunna Area Ambulance Service Agreement effective January 1, 2002 with an agreement price of \$25.00 annually per dwelling and for each 10 employees per business and change paragraph six to read "The By-laws of the Corunna Area Ambulance Service, Inc. shall provide for a Board of Directors consisting of seven, two appointed by Caledonia from the Charter Township Board, and one at large from Caledonia. The City of Corunna will appoint two members from the city council and one at large, and one appointment from New Haven, one seat will be an ex-official which will be the base representative of the employees" and change the last sentence of paragraph two to read "Unless renegotiated or terminated as provided herein, this contract shall be automatically renewable on the same terms and conditions for successive one (1) year periods following the expirations of the term, and this original term

with extensions shall not exceed five years.”

Roll call vote:

Yes: Johnson, Sanderson, Runyan, Jessen, Mehigh.

No: None.

Motion CARRIED

CONSIDER RAISING THE AMBULANCE ASSESSMENT FROM \$10.00 ANNUALLY TO

\$25.00 ANNUALLY: Runyan moved, Johnson seconded to increase the ambulance assessment on the next assessment roll from the current \$10.00 annually per dwelling and for each 10 employees per business to \$25.00 annually per dwelling and for each 10 employees per business. Councilperson Mehigh advised everyone else in the county is at least \$25.00, and there has not been an increase since 1970. The ambulance service has some significant bills to catch up on, and once the bills are caught up, it will be awhile before the ambulance service will have to come back to the people for more money.

Councilperson Sanderson asked how the people would be informed. Mr. Sawyer advised the assessment change would go out on the next tax bill. Mayor Corey suggested putting something in the newsletter. Councilperson Jessen asked where the majority of the money would be going. Councilperson Mehigh advised towards bills and equipment. The ambulance units are getting pretty old and some money needs to be designated for this.

Councilperson Runyan stated the ambulance board has spent a lot of time and effort into changing things around. Mayor Corey asked what the annual amount was that the city currently pays the ambulance service. Councilperson Mehigh advised \$16,000.

Roll call vote:

Yes: Jessen, Runyan, Mehigh, Johnson, Sanderson.

No: None.

Motion CARRIED

CONSIDER SSES FLOW MONITORING PROGRAM: Mr. Sawyer advised the city has not had a significant rain event during the flow monitoring. There have been two rainfalls that have approached an inch, but for the purpose of the state requirement of modeling of the city’s sanitary needs, the model needs to be constructed for a four-inch rainfall event. He further advised the city has one more week of monitoring and then the meters will be pulled. The cost for option one, which continues the monitoring at the current level, is \$14,000 per month; option two does bi-weekly monitoring since the same amount of data will be captured. Since the city will be doing an extension of the program, the state might be more than willing to allow the city to do bi-weekly readings; option three removes all but the two main meters, the rain gauge and one data recorder; option four scales back even more to the point where the city would just have the rain gauge and data recording equipment at the Ferry Street pump station, which would cost \$1,000 per month; option five is to pull the equipment and to try the monitoring again in the fall. Mr. Sawyer advised the state wants to know if the city can handle a four-inch rain. The city has a better chance of getting a more cost effective program with better rain data. He further advised the city does not want to spend \$14,000 per month hoping to get a hard rain. Councilperson Mehigh stated he knows Trevor Wagonmaker has looked at the situation pretty close, and he hopes Mr. Wagonmaker realizes that \$14,000 per month is a lot of money for this community. Councilperson Mehigh further stated he liked option four and asked if this option would get the city enough information to make good decisions. Mr. Wagonmaker advised it would depend on the

amount of rain the city gets. The city might not get a good rain for a year, but the state cannot dictate that the city has to have a four-inch rain. He further advised his company would prepare a memo to advise the state what data has been collected for three months. Councilperson Johnson asked if it made more sense for the city to own the equipment instead of renting. Mr. Wagonmaker advised if the city wants to buy the equipment, then that is fine. Mr. Sawyer advised the city has budgeted to purchase a rain gauge. He asked Mr. Wagonmaker if the data recorder at the Ferry Street pump station was something that the city should consider purchasing. Mr. Wagonmaker advised it would be nice to have this data over the next three or four years. Councilperson Runyan asked if the data recorder was the flow meter. Mr. Wagonmaker advised no, the flow meter has been there for years. A data recorder was installed to get the data in a format that is easy to use. Councilperson Runyan stated if the city goes with option four, it might not give the city any information about the area where the city has problems. Mr. Wagonmaker advised that was correct. Councilperson Runyan asked if the monitoring had to be done until 2004. Mr. Wagonmaker advised the city's report has to be in by 2004, and the report would state what was observed and what needs to be done to fix the problem. Councilperson Mehigh stated option four would probably give the city the basic knowledge of what it needs to know without being too expensive for the community. He asked Mr. Wagonmaker if option four would meet the city's basic needs. Mr. Wagonmaker advised option four would help quite a bit, but if six months goes by and the city does not have a good event or does not find what needs to be found in the sanitary system, then the state might tell the city it has to do the monitoring again. Councilperson Sanderson asked if the city has enough money to have a choice of the six options. Mr. Sawyer advised the city does not have the money to fix its sewer problems, but he did not know if the city has enough money to get the city through the discovery period over the next year so every dime does matter. Mayor Corey asked how long it has been since the city had a four-inch rain. Mr. Wagonmaker advised last April. Mayor Corey asked what the purpose of monitoring was. Mr. Wagonmaker advised the reason the flow meters were placed in different areas of the city was to see what response the city gets during a rainstorm. The second phase of the program is to go into the areas with a high response and do some investigating, which is more expensive than putting in a flow meter. Mayor Corey stated if the city goes with the \$1,000 option, then the city would not have a clue where the problem is coming from. Mr. Wagonmaker advised he would have to assume that if there is a high response in an area for a one-inch rain, then there would be a high response for a four-inch rain. Mr. Sawyer stated the biggest problem is trying to determine what causes a sewer backup or break. He further stated the city has not had an active sanitary sewer cleaning and maintenance program for the last 20 years so the system is clogged, which has caused the city to have one-half of the capacity in the sewer pipes than it should have. Councilperson Mehigh stated he thought it would be foolish to spend the money during the summer months. Mr. Sawyer advised the city is reporting flow data via the daisy wheel with the flow that is going to Owosso. There was discussion in the past about placing a flow meter on the lead to the overflow tank. Mehigh moved, Runyan seconded to approve Option Four for continuation of SSES Flow Monitoring with Capital Consultants until terminated by the city manager or council.

Roll call vote:

Yes: Mehigh, Jessen, Runyan, Johnson, Sanderson.

No: None.

Motion Carried

CONSIDER WARRANT ANALYSIS FOR SLEESEMAN DRIVE TRAFFIC LIGHT: Mr.

Sawyer explained a warrant traffic analysis was needed in order to determine the need for a traffic light and to be eligible for state funding. He further explained the city could do the study, which might show that there is no need for a traffic light at that location. He also explained the state might not participate even if there is a need for the traffic light.

Councilperson Jessen advised there are counters across Shiawassee Street at Sleseman Drive right now and asked who was monitoring the data. Mr. Sawyer stated he had no idea. This was the first time he had heard about this. Mehig moved, Sanderson seconded to approve the Warrant Analysis for a Sleseman/North Shiawassee Traffic Light with Capital Consultants at a cost of \$4,000 to be paid for from line item 202-451-818.000.

Roll call vote:

Yes: Sanderson, Mehig, Johnson, Jessen, Runyan.

No: None.

Motion CARRIED

CALL TO AUDIENCE: Judy Horton stated she wanted to comment about the traffic light. She drives up and down Shiawassee Street quite often, and if the traffic signal only works when people on Sleseman Drive are trying to get out, there will be a lot of people running the red light. She further stated if a person knows the light will cycle at a certain time, the person would be aware of the light, but if a person forgets or is not aware, then the person might run the light.

ROUNDTABLE DISCUSSION: Councilperson Johnson advised everyone that this week was National EMS Week.

Councilperson Sanderson thanked Mr. Sawyer for an outstanding budget.

Councilperson Mehig stated Mr. Sawyer spent a lot of time and effort on the budget and he wanted to thank him personally.

Councilperson Runyan stated the city could not have asked to have the budget presented any better than it was. He further stated he wanted to thank Mr. Sawyer for the time and effort he put into the budget.

Mayor Corey thanked Mr. Sawyer and advised that Mr. Sawyer did an outstanding job.

ADJOURN: Runyan moved, Jessen seconded to adjourn.

Roll call vote:

Yes: Runyan, Jessen, Sanderson, Mehig, Johnson.

No: None.

Motion CARRIED Time was 9:55 p.m.

STEPHEN COREY, MAYOR

YVONNE F. LONG, CITY CLERK